

ANNEX B: STATEMENT OF REQUIREMENTS

The **Association of Refugee Women in Uganda (AORWU)** is a non-governmental organization dedicated to addressing the challenges faced by refugee women and host communities in Uganda. With funding support from **RUFORUM and AGRA** under **Grant Number RU/YP/2025/01**, AORWU is implementing a new project aimed at strengthening livelihoods and resilience among vulnerable groups.

As part of this initiative, AORWU invites eligible companies and organizations to express their interest in providing goods, services, and works in the categories outlined below. This call seeks to identify qualified partners who can contribute to the successful delivery of project activities and ensure maximum impact for refugee and host community beneficiaries.

Bid document can be obtained on www.aorwuganda.org. For clarification please contact the following on aorwuganda@gmail.com and Tel No. +256 789490563/+256 709164289

Category A: Supplies:

1. Agricultural Supplies

AORWU – SUP 001-0 Agricultural inputs
AORWU – SUP 001-1 Seedlings
AORWU – SUP 001-2 Seeds
AORWU – SUP 001-3 Fertilizers: organic compost, NPK blends, urea, manure
AORWU – SUP 001-4 Pesticides & Herbicides:
AORWU – SUP 001-5 Agricultural Tools & Equipment
AORWU – SUP 001- 6 Protective Gear: gloves, gumboots, overalls, face masks
AORWU – SUP 001- 7 **Nursery Supplies**

2. Livestock Supplies

AORWU – SUP 002 -0 Animal Feed: dairy meal, poultry mash, mineral blocks
AORWU – SUP 002- 1 Watering Equipment:
AORWU – SUP 002- 3 Veterinary Supplies:
AORWU – SUP 002- 4 Milking Equipment
AORWU – SUP 002- 5 Branding Materials for Livestock

3. Supply of Livestock

AORWU – SUP 003 – 0 Goats
AORWU – SUP 003 – 1 Cattle
AORWU – SUP 003– 2 Sheep

4. Supply of Poultry

AORWU – SUP 004 – 0 Ducks
AORWU – SUP 004 – 1 Chicks

Category B: Services

1 Agriculture & Livelihood Services (trainers)

AORWU – SVS 001-0 Farmer training and extension services
AORWU – SVS 001- 1 Nursery establishment and management
AORWU – SVS 001- 2 Soil testing and fertility management
AORWU – SVS 001 – 3 Irrigation system installation and maintenance
AORWU – SVS 001 – 4 Post-harvest handling and storage
AORWU – SVS 001- 5 Value chain development and market linkage
AORWU – SVS 001 – 6 Livestock health and veterinary services
AORWU – SVS 001 -7 Feed formulation and distribution
AORWU – SVS 001- 8 Beekeeping and honey processing support
AORWU – SVS 001- 9 Veterinary outreach and vaccination campaigns

2 Artisan & Vocational Services

AORWU – SVS 002- 0 Jewelry-making and craft training
AORWU – SVS 002 – 1 Tailoring and garment production
AORWU – SVS 002 – 2 Leatherwork and shoemaking
AORWU – SVS 002 - 3 Soap and candle making
AORWU – SVS 002 – 4 Carpentry and joinery
AORWU – SVS 002 Pottery and basket weaving

3 Health & Psychosocial Services

AORWU – SVS 003 -1 Mental health and psychosocial support (MHPSS)
AORWU – SVS 003 – 2 Sexual and reproductive health education
AORWU – SVS 003 – 3 First aid and emergency response training
AORWU – SVS 003 – 4 Community health outreach and sensitization

4 Education & Capacity Building (Consultancy)

AORWU – SVS 004 - 1 Literacy and numeracy classes
AORWU – SVS 004 – 2 Life skills and entrepreneurship training
AORWU – SVS 004 - 3 Digital literacy and computer skills
AORWU – SVS 004 – 4 Language translation and interpretation
AORWU – SVS 004 – 5 Teacher training and curriculum support

AORWU – SVS 005 **Human Resource Consultancy Services**

Category C: Logistics & Operational Services

AORWU – SVS 006 – 0 Transport and delivery services
AORWU – SVS 006 – 1 Car Hire Services
AORWU – SVS 006 – 2 Tour and Travel Services
AORWU – SVS 006 – 3 Courier Services
AORWU – SVS 006 – 4 Clearing and forwarding
AORWU – SVS 006 – 5 Accommodation and conference facilities
AORWU – SVS 006 – 6 Warehousing and inventory management
AORWU – SVS 006 – 7 Event planning and facilitation

AORWU – SVS 006 – 8 Catering and hospitality
AORWU – SVS 006 – 9 Printing and branding
AORWU – SVS 006- 10 Social media management
AORWU – SVS 006 – 11 Internet Services
AORWU – SVS 006 – 12 Videography Services
AORWU – SVS 006 – 13 Advertising Services
AORWU – SVS 006 – 14 Computer programming, software installations and software management
AORWU – SVS 006 – 15 Cleaning services
AORWU – SVS 006 – 16 Engraving services
AORWU – SVS 006 – 17 Outdoor public systems services

Category D: Works

1. Construction & Infrastructure Works

AORWU – WRKS 001 – 1 Shelter construction and rehabilitation
AORWU – WRKS 001 – 2 Latrine and sanitation facility construction
AORWU – WRKS 001 – 3 Borehole drilling and water system installation
AORWU – WRKS 001 – 4 Rainwater harvesting system setup
AORWU – WRKS 001 – 5 Construction of kitchen garden demonstration plots
AORWU – WRKS 001 – 6 Greenhouse construction
AORWU – WRKS 001 – 7 Livestock shelter construction (goat sheds, poultry houses)
AORWU – WRKS 001 – 8 Community center or training hall construction

2. Agricultural Works

AORWU – WRKS 002 – 1 Land clearing and preparation
AORWU – WRKS 002 – 2 Establishment of demonstration farms
AORWU – WRKS 002 – 3 Tree planting and agroforestry setup
AORWU – WRKS 002 – 4 Installation of irrigation systems
AORWU – WRKS 002 – 5 Compost pit construction
AORWU – WRKS 002 – 6 Nursery bed preparation and management

3. Livestock Works

AORWU – WRKS 003 – 1 Construction of animal housing units
AORWU – WRKS 003 – 2 Fencing for grazing areas
AORWU – WRKS 003 – 3 Installation of feed and water troughs

4. General Works

AORWU – WRKS 004 – 1 Construction of training centre
AORWU – WRKS 004 – 2 Construction of sanitary facility
AORWU – WRKS 004 – 3 **Electrical installation**
AORWU – WRKS 004 – 4 **Solar installation**

5. Vocational & Artisan Works

AORWU – WRKS 005 – 1 Setup of tailoring or craft production units
AORWU – WRKS 005 – 2 Workshop space renovation or construction
AORWU – WRKS 005 – 3 Installation of solar lighting for artisan centers

Category E: General Supplies

AORWU – GS 001 – 1 Office equipment
AORWU – GS 001 – 2 Office furniture

AORWU – GS 001 – 3 Office Supplies
AORWU – GS 001 – 4 Computer and computer consumables
AORWU – GS 001 – 5 Supply of Drinking Water
AORWU – GS 001 – 6 Tyres and Tubes

Mandatory requirements

1. Company Profile, memorandum and articles or its equivalent, find them in the bid document), Audited Accounts for the previous two years, Trading license, Annual Tax Clearance and any other relevant documents.
2. A nonrefundable fee payable as follows;
Category A: Agricultural Supplies UGX 100,000
Category B: Agricultural Services UGX 150,000
Category C: Logistics and Operations UGX 100,000
Category D: Agricultural Works/General Works UGX 200,000
Category E: General Supplies UGX 50,000
To the organizational account **DFCU Bank No. 01180015241115** Account name Association of Refugee women in Uganda a copy of the receipt to be presented during submission of the bid document with receipt acknowledging receipt of payment issued by AORWU.
3. Applicants are free to bid for NOT more than THREE category of their choice if it's part of their primary business.
4. Submission after deadline shall not be considered. Submission online shall not be considered.

Completed bids documents should be submitted on the Friday 19th of December 2025 not later than 5:00pm in sealed envelopes clearly stating the category code and description and the address of the sender. Bids must be delivered to;

Attention: Procurement & Administration Department
Association of Refuge Women in Uganda
Street Address: Balintuma Rd
Town/City: Mengo-Behind Gombe Medical Centre
Postal Code: P.O. Box 148825
Country: Uganda
Telephone: +256 789490563/+256 709164289
E-mail address:
aorwuganda@gmail.com
Website: www.aorwuganda.org